

## Walk For Life October 19th Beaver Trail Park

155 Beaver Trail, Glasgow

Registration: 8:30 Walk: 9:30



call 270-651-2299

## **TEAM MEMBER INSTRUCTIONS**

## Thanks for choosing to be on a team! It's fun to work together! Here's what you do:

- 1. Set up your walk page (FundEasy). Go to crossroadsky.org/walkforlife and click on the link. This will take you to the registration page. Be sure to share your page at least once a week!
- 2. You can use a sponsor sheet (enclosed in packet). You can make more copies if needed. Pass around in groups, put out in a break room at work (with permission). Call friends and family.
- Your team leader should give you a date (week of the walk), to turn in your sponsor form and money. Please check and make sure you have complete addresses for everyone. Make sure your money matches the amount on sponsor forms. Those that paid online, make sure it is marked.
- 4. Fill out TOTAL & INFO form and give to your team leader. This includes size for t-shirt. Raise \$50 and get a Free Shirt, plus your name in a drawing for every \$50 raised!

Remember no amount is too small or too large when seeking sponsors!!

\*When adding offline donations, be sure to login to your FundEasy account, like you did when setting it up. You will see all the yellow prompts where you can change goal, pictures, etc. You will click on offline donations, and you will see fields that have to be filled in. FundEasy generates a receipt automatically to send to sponsors/donors.

If you have any questions or need assistance setting up your FundEasy page, please contact Carla Estes at 270-651-2299 or 956-532-2710 (cell).

Can't wait to see you on October 19th at our Walk for Life!